

Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
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8th September 2026

Dear Councillor

You are hereby summoned to attend a meeting of Full Council at the Pavilion, Mill Lane, Headley on **Monday 14th September 2026** at **7.30pm**.

Yours sincerely

Rachel Audsley

Rachel Audsley
Clerk & Executive Officer

AGENDA

- 1. Apologies for absence**
- 2. Public Participation**

An open session for members of the public and Councillors to propose items for discussion on a future Agenda, raise questions* on Parish Council matters and to express their point of view on items for discussion on this Agenda**. Session limited to 15 minutes, 3 minutes per speaker.

- 3. Declaration of Interests**

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

- 4. Council Minutes**

To confirm the minutes of the last meeting of Full Council held on 13th July 2026.

- 5. Committee Minutes**

To receive the minutes of the Planning Committee held on 3rd August 2026.

To receive the minutes of the Planning Committee held on 7th September 2026.

6. Chairmans Report

7. Hampshire County Council matters

- a. To receive the County Councillor's Report
- b. To note any Highways Orders for information

8. East Hampshire District Council

To receive the District Councillor's Report

9. Council Representatives

To receive any important reports from Council representatives

Headley Allotment Association	Lesley Coombes
Headley Village Hall	Sally Laker Lesley Coombes
EHAP & TC	Rebecca Hudson Stephen Thair
HALC AGM	Anthony Williams
Headley Sports Association	Mark Dickens
River Wey Trust	Anthony Williams Neville Merritt
Policing	Mark Dickens Tony Williamson
Headley Twinning Association	Mark Dickens Rebecca Hudson
Transport	Tony Williamson Ben Daunter
Parish Enhancement Group	Tony Williamson Neville Merritt Lesley Coombes Stephen Thair Rebecca Hudson Ben Daunter

10. Financial matters

- a. To receive and sign as approved bank reconciliations as of 30th June 2026 and accompanying Trial Balance
- b. To receive and sign as approved bank reconciliations as of 31st July 2026 and accompanying Trial Balance
- c. To receive and approve the list of payments for July 2026
- d. To receive and approve the list of payments for August 2026
- e. To receive and approve the list of credit card payments for July 2026
- f. To receive and approve the list of credit card payments for August 2026
- g. To receive and approve the list of receipts for July 2026
- h. To receive and approve the list of receipts for August 2026

- i. To receive and approve income and expenditure to 31st July 2026
- j. To receive and approve income and expenditure to 31st August 2026
- k. To receive and approve the list of payments and receipts for The Pavilion
- l. To note any payments made outside of meetings under the Scheme of Delegation.
 - Posts around defibrillator at Allotments.

11. To receive the External Auditor Report for 25/26

12. Internal Matters

- a. To note Data Audit Review
- b. To appoint Internal Auditor

13. Open Spaces & Sport

- a. To receive the minutes and recommendations from the Parish Enhancement Group
- b. To note Village Green water/electric mole issue and subsequent quotations for works.
- c. To consider quotation for replacement of bollards and repairs around Stanford Green.
- d. To consider installation of bench and re-siting of bin on Stanford Green and associated costs.
- e. To consider quotation to repair Arford Common steps.
- f. To consider quotation for tree works on Arford Common and Stanford Green.
- g. To receive report on Traffic Calming for parish and associated next steps.
- h. County and District Cllr grant pots – consider priorities for applications.

14. Pavilion

- a. To consider air conditioning quotation for The Balcony and Brodrick Room
- b. To consider power pole quotation for Brodrick Room
- c. To consider revised quote for fencing outside air conditioning until at pavilion.
- d. Consider clubs usage of bar update
- e. Consider quotation for accessible path to Tennis Courts for £4.950
- f. To consider quote to repair uneven path behind pavilion

15. Exclusion of Press and Public

To consider that the press and public be excluded from the remaining part of the meeting pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

16. To review Parish Council office refurbishment, lease and options moving forward.

17. Staffing – salary reviews

18. Expression of interest Headley Down Nature Reserve

19. To note HPC Councillor structure for September to November meetings