



Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
Tel: (01428) 713132 - e-mail: clerk@headleyparish.gov.uk
www.headleyparish.gov.uk

2nd June 2026

Dear Councillor

You are hereby summoned to attend a meeting of Full Council at the Pavilion, Mill Lane, Headley on **Monday 8th June 2026 at 7.30pm.**

Yours sincerely

Rachel Audsley

Rachel Audsley
Clerk & Executive Officer

AGENDA

1. Apologies for absence

2. Public Participation

An open session for members of the public and Councillors to propose items for discussion on a future Agenda, raise questions* on Parish Council matters and to express their point of view on items for discussion on this Agenda**. Session limited to 15 minutes, 3 minutes per speaker.

3. Declaration of Interests

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

4. Council Minutes

To confirm the minutes of the last meeting of Full Council held on 18th April 2026.

5. Committee Minutes To receive the minutes of the Planning Committee held on 1st June 2026.

6. Chairmans Report

7. Hampshire County Council matters

- a. To receive the County Councillor's Report
- b. To note any Highways Orders for information

8. East Hampshire District Council

To receive the District Councillor's Report

9. Council Representatives

To receive any important reports from Council representatives

Headley Allotment Association	Lesley Coombes
Headley Village Hall	Sally Laker Lesley Coombes
EHAP & TC	Rebecca Hudson Stephen Thair
HALC AGM	Anthony Williams
Headley Sports Association	Mark Dickens
River Wey Trust	Anthony Williams Neville Merritt
Policing	Mark Dickens Tony Williamson
Headley Twinning Association	Mark Dickens Rebecca Hudson
Transport	Tony Williamson Ben Daunter
Parish Enhancement Group	Tony Williamson Neville Merritt Lesley Coombes Stephen Thair Rebecca Hudson Ben Daunter

10. Financial matters

- a. To receive and sign as approved bank reconciliations for March 2026 and accompanying Trial Balances.
- b. To receive and approve the list of payments, including credit card payments for April 2026.
- c. To receive and approve the list of receipts for April 2026.
- d. To receive and approve income and expenditure for April 2026.
- e. To receive and sign as approved bank reconciliations for April 2026 and accompanying Trial Balances.
- f. To receive and approve the list of payments, including credit card payments for May 2026.
- g. To receive and approve the list of receipts for May 2026.
- h. To receive and approve income and expenditure for May 2026.
- i. To note any payments made outside of meetings under the Scheme of Delegation.
 - To note Insurance provision.
- j. To approve Earmarked Reserve movements for 2026/27

11. Annual Governance and Accountability Return for year ended 31st March 2026

- a. To note the Annual Internal Auditor Report (previously circulated)
- b. To review and if appropriate, approve and sign the Annual Governance Statement to be included in the Annual Governance and Accountability Return for the year ended 31st March 2026.
- c. To review and if appropriate, approve and sign the Accounting Statements 2025/26 to be included in the Annual Governance and Accountability Return for the year ended 31st March 2026.
- d. To review and if appropriate, approve and sign the bank reconciliation and explanation of account variances to be submitted to the External Auditors with the Annual Governance and Accountability Return for the year ended 31st March 2026.
- e. To note the Exercise of Public Rights (as previously circulated) to be Monday 15th June to Wednesday 22nd July 2026.

12. Internal Matters

- a. To note and agree reward for long service for D. Chamberlain.

13. Open Space & Sport

- a. To receive the Parish Enhancement Group minutes of the 21st May 2026 and all recommendations contained therein.
- b. To review and approve the previously circulated Memorial and Bench Policy
- c. To note Fair request for use of the green 29th July to 10th August.
- d. To receive Headley Allotments Holders Association Minutes

14. Pavilion

- a. To approve HPC application for a bar licence with the intention to run via a designated premises license holder with remuneration. HPC will take ownership of all aspects of running the bar.
- b. To seek approval to continue to formulate the Sports and Social Club committee Terms of Reference for the next meeting. Any decisions to be delegated under the Scheme of Delegation.
- c. To consider quotations for fencing around bin compound and air conditioning unit at rear of pavilion.