



Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
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14th April 2026

Dear Councillor

You are hereby summoned to attend a meeting of Full Council at The Pavilion, Mill Lane, Headley, GU35 0PD on **Monday 20th April 2026 at 7.30pm.**

Yours sincerely

Rachel Audsley

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Clerk & Executive Officer

AGENDA

1. Apologies for absence

2. Public Participation

An open session for members of the public and Councillors to propose items for discussion on a future Agenda, raise questions* on Parish Council matters and to express their point of view on items for discussion on this Agenda**. Session limited to 15 minutes, 3 minutes per speaker.

3. Declaration of Interests

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

4. Co-Option

To receive and consider written applications for the office of Parish Councillor and to co-opt a candidate to fill the vacancy for the parish of Headley.

5. Council Minutes

- a. To confirm the minutes of the last meetings of Full Council held on 9th March 2026
- b. To confirm the minutes of the last meetings of Extra-ordinary Full Council held on 20th March 2026

5. Committee Minutes: To receive the minutes of the Planning Committee held on 13th April 2026.

6. Chairman's report

7. Hampshire County Council matters

- a. To receive the County Councillor's Report
- b. To note any Highways Orders for information

8. East Hampshire District Council

To receive the District Councillor's Report.

9. Council Representatives

a. To receive any important reports from Council representatives

Headley Allotment Association	Lesley Coombes
Headley Village Hall	Sally Laker Lesley Coombes
EHAP & TC	Deborah Chamberlain Stephen Thair
HALC AGM	Anthony Williams
Headley Sports Association	Deborah Chamberlain Mark Dickens Lesley Coombes
River Wey Trust	Anthony Williams Neville Merritt
Policing	Mark Dickens Tony Williamson
Headley Twinning Association	Mark Dickens Deborah Chamberlain
Transport	Tony Williamson
Parish Enhancement Group	Tony Williamson Neville Merritt Lesley Coombes Stephen Thair Rebecca Hudson

10. Financial matters

- a. To receive and sign as approved bank reconciliations as at 28th February 2026 and accompanying Trial Balance
- b. To receive and approve the list of payments for March 2026
- c. To receive and approve the list of credit card payments for March 2026
- d. To receive and approve the list of receipts for March 2026
- e. To receive and approve income and expenditure to 31st March 2025
- f. To receive and approve the list of payments and receipts for The Pavilion
- g. To note any payments made outside of meetings under the Scheme of Delegation.
 - Radio hire
 - Food order for open day
- h. To consider Internal Auditor quotation
- i. To agree Annual Parish meeting refreshments

11. Internal Council matters

- a. To consider introducing MS Teams working proposal

12. Open Space & Sport

- a. To note Parish Enhancement Group Minutes and recommendations
- b. Update on Bus shelter grant and associated works.

13. New Playing Fields and Pavilion

- a. Update on variation budget tracker
- b. To note and approve latest Flint Construction Invoice
- c. To note and approve Working Party notes of 24th March and 13th April 2026 and recommendations contained therein
- d. Communication update
- e. To note change of management and operating practice for the newly refurbished Pavilion.
- f. To consider Legionella Risk Assessment quotation.
- g. To consider laptop for caretakers
- h. To consider and agree patio extension quotation
- i. To agree VIP catering costs
- j. To note and agree Pavilion hire rate card
- k. To consider and agree quotation for bin compound
- l. To consider and agree quotations for fencing
- m. To consider and agree proposal for Cricket usage for Pavilion
- n. To consider and agree quotation for new entrance signs to Headley Pavilion
- o. To note music licence cost.
- p. To note confirmation of S106 funding