



Village Hall, Arford Road, Headley, Bordon, Hampshire, GU35 8LJ
Tel: (01428) 713132 - e-mail: clerk@headleypc.co.uk
www.headleyparish.com

3rd March 2026

Dear Councillor

You are hereby summoned to attend a meeting of Full Council at the Village Hall, Arford Road, Headley on **Monday 9th March 2026 at 7.30pm.**

Yours sincerely

Rachel Audsley

Rachel Audsley
Clerk & Executive Officer

AGENDA

1. Apologies for absence

2. Public Participation

An open session for members of the public and Councillors to propose items for discussion on a future Agenda, raise questions* on Parish Council matters and to express their point of view on items for discussion on this Agenda**. Session limited to 15 minutes, 3 minutes per speaker.

3. Declaration of Interests

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

4. Council Minutes

To confirm the minutes of the last meeting of Full Council held on 9th February 2026

5. Committee Minutes: To receive the minutes of the Planning Committee held on 2nd March 2026.

6. Chairman's report

7. Hampshire County Council matters

- a. To receive the County Councillor's Report
- b. To note any Highways Orders for information

8. East Hampshire District Council

To receive the District Councillor's Report.

9. Council Representatives

- a. To receive any important reports from Council representatives

Headley Allotment Association	Lesley Coombes
Headley Village Hall	Sally Laker Lesley Coombes
EHAP & TC	Deborah Chamberlain Stephen Thair
HALC AGM	Anthony Williams
Headley Sports Association	Deborah Chamberlain Mark Dickens Lesley Coombes
River Wey Trust	Anthony Williams Neville Merritt
Policing	Mark Dickens Tony Williamson
Headley Twinning Association	Mark Dickens Deborah Chamberlain
Transport	Tony Williamson
Parish Enhancement Group	Tony Williamson Neville Merritt Lesley Coombes Stephen Thair Rebecca Hudson

10. Financial matters

- a. To receive and sign as approved bank reconciliations as at 31st January 2026 and accompanying Trial Balance
- b. To receive and approve the list of payments for February 2026
- c. To receive and approve the list of credit card payments for February 2026
- d. To receive and approve the list of receipts for February 2026
- e. To receive and approve income and expenditure to 28th February 2025
- f. To receive and approve the list of payments and receipts for The Pavilion
- g. To note any payments made outside of meetings under the Scheme of Delegation.
Valuation
- h. To consider payroll 2026/27 services quotation

11. Internal Council matters

- a. To agree Annual Parish meeting format
- b. To note and approve Data Retention Policy
- c. To note and approve Data Protection Policy
- d. To approve IT Policy
- e. To consider Trusted PC Man quotation for commissioning a single Microsoft team communication and file storage platform for file sharing.

12. Open Space & Sport

- a. To consider quote for tree works Arford Common
- b. To note Grass cutting contract expiration and consider extending current contractor for two months.
- c. To note Parish Enhancement Group Minutes and Terms of Reference
- d. To consider continuing contracting with Grayshott PC with regard to lengthsman services until March 2028

- e. To consider quotations for playground works identified in RoSPA inspection.

13. New Playing Fields and Pavilion

- a. Update on variation budget tracker
- b. To note and approve latest Flint Construction Invoice
- c. To note the appointment of two staff members undertaking Caretaking and Facilities Management on a job-share basis
- d. To note and approve after contract works expenditure under the scheme of delegation
- e. To note and approve Working Party notes of 3rd March 2026 and recommendations contained therein
- f. To note meeting with EHDC Wellbeing Manager and Hampshire Cricket Board Cricket Development Manager and approve recommendations therein
- g. Communication update
- h. To note change of management and operating practice for the newly refurbished Pavilion.
- i. To outline the new role of a Sports & Pavilion Operational Group and consider representatives from Councillors
- j. To consider Fire Risk Assessment quotation.

Headley Parish Council 2025/2026

Bank - Cash and Investment Reconciliation as at 31 January 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/01/2026	Nat West Current A/c	5,069.11
31/01/2026	Direct Reserve	188,996.11
31/01/2026	CCLA Deposit	118,638.92
31/01/2026	Credit Card	0.00
31/01/2026	Unity Trust Bank	87,712.60
31/01/2026	Nationwide Building Society	83,759.25
31/01/2026	Unity Trust Instant	760.19
31/01/2026	Pavilion Account	30,441.42

515,377.60

Receipts not on Bank Statement

0.00

Closing Balance

515,377.60

All Cash & Bank Accounts

1	Current Bank & Reserve A/c	5,069.11
3	Direct Reserve	188,996.11
4	CCLA Deposit	118,638.92
5	Credit Card	0.00
6	Unity Trust	87,712.60
7	Nationwide Building Society	83,759.25
8	Unity Trust Instant	760.19
9	Pavilion Account	30,441.42
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	515,377.60

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			27,046.17	
200	Current Bank & Reserve A/c			5,069.11	
203	Direct Reserve			188,996.11	
204	CCLA Deposit			118,638.92	
206	Unity Trust			87,712.60	
207	Nationwide Building Society			83,759.25	
208	Unity Trust Instant			760.19	
209	Pavilion Account			30,441.42	
310	General Reserves				57,333.57
321	Election Fund				5,000.00
322	Christmas Tree Lights				4,245.90
324	Devolution of Services				2,000.00
328	Pension Deficit				12,000.00
331	Deposits Held				40.00
332	Tennis Court Repairs/Renewals				7,900.00
333	Arford Common				2,400.00
335	War Memorial				2,160.00
337	Mill Lane Playground Refurbish				14,405.11
340	Headley Hill Woods				11,330.00
344	Pavilion Refurbishment				65,710.89
345	Petanque Club				30,000.00
346	Fete Committee Grant				1,500.00
505	Allotments Charity Fund				12,227.23
1076	Precept	100	Income Council		176,500.00
1090	Bank Interest	100	Income Council		7,703.11
1101	Grants Received	100	Income Council		1,500.00
1104	SLR contributions	100	Income Council		200.00
1156	Village Green Hire	200	Income OS & S		460.00
1160	Tennis Club	200	Income OS & S	24.00	
1169	Bowling Club	200	Income OS & S	414.25	
1172	Bordon Petanque Club	200	Income OS & S		972.87
1301	Allotment Income	301	Allotment Association		2,586.00
1401	Pavilion Loan	400	Pavilion Rebuild Receipts		209,926.50
1402	Pavilion S106	400	Pavilion Rebuild Receipts		300,000.00
1403	Strategic CIL	400	Pavilion Rebuild Receipts		411,622.00
1404	Field 6 Remainder S106	400	Pavilion Rebuild Receipts		8,441.00
1405	S106 Generic Funds	400	Pavilion Rebuild Receipts		15,374.00
1412	Kitchen/Bar S106	400	Pavilion Rebuild Receipts		1,625.17
1413	Other Income	400	Pavilion Rebuild Receipts		2,500.00
1414	Additional CIL Award	400	Pavilion Rebuild Receipts		22,128.67
4000	Salaries	103	Staffing Costs	38,883.92	
4002	HPC NI Contribution	103	Staffing Costs	3,543.74	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4003	Superannuation	103	Staffing Costs	8,294.53	
4005	Staff training	103	Staffing Costs	53.50	
4011	Councillors MMA/Expenses	101	Administration	27.90	
4015	Christmas Lights Maintenance	101	Administration	121.33	
4018	Audit Fee	101	Administration	1,605.00	
4019	Bank Charges	101	Administration	373.25	
4021	Insurance	101	Administration	3,599.01	
4023	Councillor Training & Seminars	101	Administration	172.36	
4024	Subscriptions	101	Administration	1,361.00	
4025	Grants Agreed	101	Administration	8,675.00	
4026	Meeting Room Hire	101	Administration	430.00	
4035	Parish Office Rent	102	Parish Office	4,415.10	
4037	Electricity	102	Parish Office	818.13	
4038	Telephone & Internet	102	Parish Office	601.46	
4039	Fire Extinguishers	102	Parish Office	79.00	
4040	Stationery	102	Parish Office	338.35	
4041	Postage	102	Parish Office	29.50	
4042	Photocopying	102	Parish Office	234.39	
4043	Office Maintenance	102	Parish Office	296.79	
4047	Admin Contingency	101	Administration	1,607.30	
4048	IT Support & Licences	101	Administration	2,220.74	
4064	Chairman's Expenses	101	Administration	100.00	
4066	SLR Deployments	101	Administration	519.68	
4074	New Laptops	101	Administration	861.62	
4076	Online Digital Mapping	101	Administration	240.00	
4077	PWLB repayment	101	Administration	8,967.98	
4080	Liphook Road Allotment Hedge	201	Expenditure OS & S	222.00	
4081	Village Green	201	Expenditure OS & S	1,332.00	
4086	Bowling Green	201	Expenditure OS & S	861.00	
4090	Cricket	201	Expenditure OS & S	348.00	
4091	Cricket Open Space	201	Expenditure OS & S	2,290.00	
4092	Football	201	Expenditure OS & S	2,195.00	
4093	Football Open Space	201	Expenditure OS & S	2,391.00	
4094	Land Rental	201	Expenditure OS & S	2,875.00	
4095	New Football Pitches	201	Expenditure OS & S	3,028.90	
4096	Tennis	201	Expenditure OS & S	90.00	
4097	Standford Green	201	Expenditure OS & S	286.00	
4098	Other Grass Cutting	201	Expenditure OS & S	121.00	
4105	Play Equipment Maintenance	201	Expenditure OS & S	1,779.88	
4110	Litter & Refuse Collections	201	Expenditure OS & S	1,374.82	
4113	Village Repairs & Enhancements	201	Expenditure OS & S	2,705.00	
4130	Tree Maintenance	201	Expenditure OS & S	2,125.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4149	Field 6 Refurbishment	201	Expenditure OS & S	2,773.51	
4158	Football Pitches End Season	201	Expenditure OS & S	3,020.00	
4164	Headley Hill Woods	201	Expenditure OS & S	290.00	
4170	Community Planting Scheme	201	Expenditure OS & S	332.00	
4173	Mill Lane Overheads	201	Expenditure OS & S	2,134.69	
4175	Petanque Terrain Advice	201	Expenditure OS & S	972.87	
4201	Demolition and Alterations	401	Pavilion Rebuild Expenditure	31,065.30	
4202	Substructure	401	Pavilion Rebuild Expenditure	28,589.46	
4203	Frame	401	Pavilion Rebuild Expenditure	4,636.00	
4205	Roof	401	Pavilion Rebuild Expenditure	62,849.67	
4206	External Walls	401	Pavilion Rebuild Expenditure	29,619.57	
4207	Windows and External Doors	401	Pavilion Rebuild Expenditure	20,823.12	
4208	Internal Walls	401	Pavilion Rebuild Expenditure	16,967.00	
4209	Internal Doors	401	Pavilion Rebuild Expenditure	31,006.46	
4210	Wall Finishes	401	Pavilion Rebuild Expenditure	25,176.96	
4211	Floor Finishes	401	Pavilion Rebuild Expenditure	42,748.32	
4212	Ceiling Finishes	401	Pavilion Rebuild Expenditure	15,416.03	
4213	Fixtures and Fittings	401	Pavilion Rebuild Expenditure	28,206.98	
4214	Sanitary Fittings	401	Pavilion Rebuild Expenditure	32,107.75	
4215	Mechanical Services	401	Pavilion Rebuild Expenditure	98,852.04	
4216	Electrical Services	401	Pavilion Rebuild Expenditure	102,519.49	
4217	Builders - Connection Services	401	Pavilion Rebuild Expenditure	4,274.75	
4218	External Works and Landscaping	401	Pavilion Rebuild Expenditure	11,185.42	
4220	Water Drainage	401	Pavilion Rebuild Expenditure	31,202.61	
4222	Professional Fees	401	Pavilion Rebuild Expenditure	32,910.99	
4223	Construction Insurance	401	Pavilion Rebuild Expenditure	6,630.31	
4224	Utilities	401	Pavilion Rebuild Expenditure	3,555.86	
4225	Loos for Dos	401	Pavilion Rebuild Expenditure	5,342.00	
4226	Additional Groundworks	401	Pavilion Rebuild Expenditure	4,975.00	
4227	Contractors' Preliminaries	401	Pavilion Rebuild Expenditure	95,685.32	
4228	Contractors' Overheads/Profit	401	Pavilion Rebuild Expenditure	64,163.88	
4231	Sundry	401	Pavilion Rebuild Expenditure	546.63	
4232	Curtains	401	Pavilion Rebuild Expenditure	1,684.99	
4501	Allotment Expenditure	301	Allotment Association	1,575.30	
5308	Allotment Deposits	308	Allotment Deposits		575.00
5309	Allotment Deposits Retained	308	Allotment Deposits		150.00
6000	Transfer from Earmarked Reserv	401	Pavilion Rebuild Expenditure		124,530.46
6001	Transfer to Earmarked Reserv	100	Income Council	15,850.00	
Trial Balance Totals :				1,515,047.48	1,515,047.48
Difference				0.00	

Current Account

List of Payments made between 01/02/2026 and 28/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/02/2026	Direct Reserve	Trfr	72,000.00		Mis-typed transfer amount
04/02/2026	17D/18D	BACS	37.00		Allotment refund
04/02/2026	The Poppy Appeal	BACS	3.00		Donation from allotment holder
04/02/2026	John Dorans	BACS	7,500.00		Petanque down payment
04/02/2026	Headley Village Hall Trustees	BACS	1,471.70		Parish Office rent Jan-Mar
04/02/2026	13C	BACS	3.00		Allotment refund
04/02/2026	Headley Village Hall Trustees	BACS	23.75		Hall hire 12/1
07/02/2026	British Gas Lite	DD	171.62		Electricity
11/02/2026	Quality Land Services Ltd	BACS	1,020.00		Litter bins Oct-Jan
11/02/2026	Quality Land Services Ltd	BACS	623.62		SLR movements
16/02/2026	Nat West	DD	29.45		Bankline
16/02/2026	British Gas Lite	DD	624.61		Pavilion gas
17/02/2026	12H	BACS	3.00		Allotment rent refund
22/02/2026	Salaries	SO	3,118.92		February
23/02/2026	British Gas Lite	DD	270.65		Pavilion electricity
24/02/2026	Premier Managed Technologies	BACS	24.00		Photocopying and printing
24/02/2026	Hampshire Pension Fund	BACS	1,048.99		Superannuation February
24/02/2026	Hampshire County Council	BACS	2,635.20		FVP legal fees
24/02/2026	Sage UK Ltd	DD	26.39		Payroll support
25/02/2026	Direct Reserve	Trfr	99,000.00		Transfer of funds
25/02/2026	Direct Reserve	Trfr	18,000.00		Transfer of funds
27/02/2026	Onecom Ltd	68.14	68.14		Telephone and internet
27/02/2026	Nat West	DD	15.05		Bank charges
28/02/2026	Credit Card	Trfr	326.35		Credit card payment
28/02/2026	Credit Card	Trfr	30.00		Credit card fee
Total Payments			<u>208,074.44</u>		

Credit Card

List of Payments made between 01/02/2026 and 28/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/02/2026	Wire Fence	CC	188.33		Tree guards
28/02/2026	Green-Tech Ltd	CC	58.32		Tree stakes
28/02/2026	Microsoft	CC	50.90		Microsoft 365
28/02/2026	Microsoft	CC	28.80		Microsoft 365
28/02/2026	Nat West	CC	30.00		Credit card fee

Total Payments			<u>356.35</u>		
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11:37

Current Account

Cash Received between 01/02/2026 and 28/02/2026

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
20/02/2026	Allotment Holders		Allotment rent	393.00
02/02/2026	Direct Reserve	Trfr	Transfer of funds	80,000.00
16/02/2026	Direct Reserve	Trfr	Transfer of funds	7,000.00
23/02/2026	Fullers Vale Wildlife Pond Ass		HCC legal fees	2,635.20
24/02/2026	HM Revenue & Customs		VAT repayment Jan	27,046.17
20/02/2026	Public Donation		Donation to Pavilion refurb	10,000.00
24/02/2026	Unity Trust Current	Trfr	Transfer of funds	87,000.00
Total Receipts				<u>214,074.37</u>

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income Council							
1076 Precept	176,500	176,500	0			100.0%	
1090 Bank Interest	7,807	5,000	(2,807)			156.1%	
1101 Grants Received	1,500	0	(1,500)			0.0%	
1104 SLR contributions	200	0	(200)			0.0%	
1105 Fullers Vale Wildlife Pond	2,635	0	(2,635)			0.0%	
Income Council :- Income	188,642	181,500	(7,142)			103.9%	0
Net Income	188,642	181,500	(7,142)				
6001 less Transfer to Earmarked Reserv	15,850	0	(15,850)				
Movement to/(from) Gen Reserve	172,792	181,500	8,708				
101 Administration							
4011 Councillors MMA/Expenses	28	200	172		172	13.9%	
4015 Christmas Lights Maintenance	121	1,000	879		879	12.1%	
4016 Advertising	0	200	200		200	0.0%	
4018 Audit Fee	1,605	1,200	(405)		(405)	133.8%	
4019 Bank Charges	448	550	102		102	81.4%	
4020 Books & Publications	0	100	100		100	0.0%	
4021 Insurance	3,599	3,500	(99)		(99)	102.8%	
4022 Legal Fees	0	1,500	1,500		1,500	0.0%	
4023 Councillor Training & Seminars	172	450	278		278	38.3%	
4024 Subscriptions	1,361	2,000	639		639	68.0%	
4025 Grants Agreed	8,675	10,175	1,500		1,500	85.3%	
4026 Meeting Room Hire	454	700	246		246	64.8%	
4047 Admin Contingency	1,607	1,500	(107)		(107)	107.2%	
4048 IT Support & Licences	2,322	1,800	(522)		(522)	129.0%	
4064 Chairman's Expenses	100	200	100		100	50.0%	
4066 SLR Deployments	1,039	900	(139)		(139)	115.5%	
4067 Community Engagement	0	500	500		500	0.0%	
4074 New Laptops	862	0	(862)		(862)	0.0%	
4075 Parish Website Development	0	200	200		200	0.0%	
4076 Online Digital Mapping	240	300	60		60	80.0%	
4077 PWLB repayment	8,968	20,000	11,032		11,032	44.8%	
4078 Fullers Vale Wildlife Pond	2,196	0	(2,196)		(2,196)	0.0%	
Administration :- Indirect Expenditure	33,798	46,975	13,177	0	13,177	71.9%	0
Net Expenditure	(33,798)	(46,975)	(13,177)				

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102</u> <u>Parish Office</u>							
4035 Parish Office Rent	5,887	6,500	613		613	90.6%	
4037 Electricity	982	1,600	618		618	61.3%	
4038 Telephone & Internet	658	750	92		92	87.8%	
4039 Fire Extinguishers	79	300	221		221	26.3%	
4040 Stationery	338	200	(138)		(138)	169.2%	
4041 Postage	30	50	21		21	59.0%	
4042 Photocopying	254	300	46		46	84.8%	
4043 Office Maintenance	297	600	303		303	49.5%	
Parish Office :- Indirect Expenditure	8,525	10,300	1,775	0	1,775	82.8%	0
Net Expenditure	(8,525)	(10,300)	(1,775)				
<u>103</u> <u>Staffing Costs</u>							
4000 Salaries	42,222	57,342	15,120		15,120	73.6%	
4002 HPC NI Contribution	3,544	6,353	2,809		2,809	55.8%	
4003 Superannuation	9,124	12,272	3,148		3,148	74.3%	
4004 Staff Mileage	0	300	300		300	0.0%	
4005 Staff training	54	800	747		747	6.7%	
4007 Eye Tests	0	40	40		40	0.0%	
Staffing Costs :- Indirect Expenditure	54,944	77,107	22,163	0	22,163	71.3%	0
Net Expenditure	(54,944)	(77,107)	(22,163)				
<u>200</u> <u>Income OS & S</u>							
1156 Village Green Hire	460	300	(160)			153.3%	
1158 Football Clubs	0	1,342	1,342			0.0%	
1160 Tennis Club	(24)	1,572	1,596			(1.5%)	
1169 Bowling Club	(414)	768	1,182			(53.9%)	
1170 Cricket Club	0	851	851			0.0%	
1172 Bordon Petanque Club	973	0	(973)			0.0%	
Income OS & S :- Income	995	4,833	3,838			20.6%	0
Net Income	995	4,833	3,838				
<u>201</u> <u>Expenditure OS & S</u>							
4080 Liphook Road Allotment Hedge	222	222	0		0	100.0%	
4081 Village Green	1,332	2,000	668		668	66.6%	
4086 Bowling Green	861	3,070	2,209		2,209	28.0%	
4087 Bowling HPC	0	364	364		364	0.0%	
4090 Cricket	348	4,000	3,652		3,652	8.7%	

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4091 Cricket Open Space	2,290	2,336	46		46	98.0%	
4092 Football	2,195	6,000	3,805		3,805	36.6%	
4093 Football Open Space	2,391	3,022	631		631	79.1%	
4094 Land Rental	2,875	2,875	0		0	100.0%	
4095 New Football Pitches	3,029	4,000	971		971	75.7%	
4096 Tennis	90	288	198		198	31.3%	
4097 Standford Green	286	371	85		85	77.1%	
4098 Other Grass Cutting	121	169	48		48	71.6%	
4105 Play Equipment Maintenance	1,780	2,000	220		220	89.0%	
4110 Litter & Refuse Collections	2,225	3,700	1,475		1,475	60.1%	
4113 Village Repairs & Enhancements	2,705	2,000	(705)		(705)	135.3%	
4116 Bus Shelter Maintenance	0	500	500		500	0.0%	
4129 Arford Common	0	2,500	2,500		2,500	0.0%	
4130 Tree Maintenance	2,332	3,500	1,168		1,168	66.6%	
4132 Priority Footpath Maintenance	0	500	500		500	0.0%	
4149 Field 6 Refurbishment	2,774	0	(2,774)		(2,774)	0.0%	
4158 Football Pitches End Season	3,020	0	(3,020)		(3,020)	0.0%	
4164 Headley Hill Woods	290	1,000	710		710	29.0%	
4170 Community Planting Scheme	332	500	168		168	66.4%	
4173 Mill Lane Overheads	2,135	3,000	865		865	71.2%	
4175 Petanque Pitch	8,473	0	(8,473)		(8,473)	0.0%	
Expenditure OS & S :- Indirect Expenditure	42,104	47,917	5,813	0	5,813	87.9%	0
Net Expenditure	(42,104)	(47,917)	(5,813)				
<u>301 Allotment Association</u>							
1301 Allotment Income	2,933	0	(2,933)			0.0%	
Allotment Association :- Income	2,933	0	(2,933)				0
4501 Allotment Expenditure	1,575	0	(1,575)		(1,575)	0.0%	
Allotment Association :- Indirect Expenditure	1,575	0	(1,575)	0	(1,575)		0
Net Income over Expenditure	1,358	0	(1,358)				
<u>308 Allotment Deposits</u>							
5308 Allotment Deposits	575	0	(575)			0.0%	
5309 Allotment Deposits Retained	150	0	(150)			0.0%	
Allotment Deposits :- Income	725	0	(725)				0
Net Income	725	0	(725)				

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Pavilion Rebuild Receipts							
1401 Pavilion Loan	209,927	210,000	74			100.0%	
1402 Pavilion S106	300,000	300,000	0			100.0%	
1403 Strategic CIL	411,622	411,622	0			100.0%	
1404 Field 6 Remainder S106	8,441	8,441	0			100.0%	
1405 S106 Generic Funds	15,374	15,374	0			100.0%	
1412 Kitchen/Bar S106	1,625	0	(1,625)			0.0%	
1413 Other Income	12,500	0	(12,500)			0.0%	
1414 Additional CIL Award	67,501	67,500	(1)			100.0%	
Pavilion Rebuild Receipts :- Income	1,026,990	1,012,937	(14,053)			101.4%	0
Net Income	1,026,990	1,012,937	(14,053)				
401 Pavilion Rebuild Expenditure							
4201 Demolition and Alterations	31,065	54,560	23,495		23,495	56.9%	
4202 Substructure	28,589	40,625	12,036		12,036	70.4%	
4203 Frame	4,636	9,400	4,764		4,764	49.3%	
4204 Upper Floors	0	2,250	2,250		2,250	0.0%	
4205 Roof	63,909	51,265	(12,644)		(12,644)	124.7%	15,847
4206 External Walls	29,620	30,050	430		430	98.6%	
4207 Windows and External Doors	30,133	35,640	5,507		5,507	84.5%	3,544
4208 Internal Walls	16,967	30,085	13,118		13,118	56.4%	
4209 Internal Doors	32,045	33,150	1,105		1,105	96.7%	17,030
4210 Wall Finishes	26,252	20,840	(5,412)		(5,412)	126.0%	3,963
4211 Floor Finishes	42,748	41,374	(1,374)		(1,374)	103.3%	23,439
4212 Ceiling Finishes	15,416	23,080	7,664		7,664	66.8%	884
4213 Fixtures and Fittings	41,171	61,700	20,529		20,529	66.7%	7,136
4214 Sanitary Fittings	35,620	42,000	6,380		6,380	84.8%	4,068
4215 Mechanical Services	123,485	91,550	(31,935)		(31,935)	134.9%	37,434
4216 Electrical Services	117,445	98,875	(18,570)		(18,570)	118.8%	25,532
4217 Builders - Connection Services	5,035	7,000	1,965		1,965	71.9%	1,364
4218 External Works and Landscaping	11,185	55,260	44,075		44,075	20.2%	6,802
4219 Parking	0	31,500	31,500		31,500	0.0%	
4220 Water Drainage	31,767	15,000	(16,767)		(16,767)	211.8%	724
4222 Professional Fees	36,638	61,450	24,812		24,812	59.6%	
4223 Construction Insurance	6,630	0	(6,630)		(6,630)	0.0%	
4224 Utilities	4,408	0	(4,408)		(4,408)	0.0%	
4225 Loos for Dos	5,936	5,000	(936)		(936)	118.7%	
4226 Additional Groundworks	4,975	0	(4,975)		(4,975)	0.0%	
4227 Contractors' Preliminaries	107,097	120,000	12,903		12,903	89.2%	25,459
4228 Contractors' Overheads/Profit	71,477	92,000	20,523		20,523	77.7%	17,595

Detailed Income & Expenditure by Budget Heading 28/02/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4229 Contingency/Risk	0	77,000	77,000		77,000	0.0%	
4230 Inflation	0	10,000	10,000		10,000	0.0%	
4231 Sundry	1,538	0	(1,538)		(1,538)	0.0%	
4232 Curtains and Tracks	5,639	0	(5,639)		(5,639)	0.0%	
Pavilion Rebuild Expenditure :- Indirect Expenditure	931,427	1,140,654	209,227	0	209,227	81.7%	190,822
Net Expenditure	(931,427)	(1,140,654)	(209,227)				
6000 plus Transfer from Earmarked Reserv	190,822	0	(190,822)				
Movement to/(from) Gen Reserve	(740,605)	(1,140,654)	(400,049)				
Grand Totals:- Income	1,220,285	1,199,270	(21,015)			101.8%	
Expenditure	1,072,373	1,322,953	250,580	0	250,580	81.1%	
Net Income over Expenditure	147,912	(123,683)	(271,595)				
plus Transfer from Earmarked Reserv	190,822	0	(190,822)				
less Transfer to Earmarked Reserv	15,850	0	(15,850)				
Movement to/(from) Gen Reserve	322,884	(123,683)	(446,567)				

Pavilion Account

List of Payments made between 01/02/2026 and 28/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/02/2026	MEA Construction Consultants	BACS	1,800.00		Quantity surveying
04/02/2026	Gordon Kerr & Associates	BACS	2,673.00		Stage 5 services
04/02/2026	Loos for Dos	BACS	712.80		Temporary toilet services
10/02/2026	Flint Construction Ltd	BACS	106,278.86		Pavilion refurbishment
17/02/2026	London Hearts	BACS	1,189.20		Pavilion defib cabinet
17/02/2026	Direct Fabrics	BACS	4,745.14	Minute 180/25g	Pavilion curtains
Total Payments			<u>117,399.00</u>		
